

# *Penhold & District Library*

## **Town of Penhold Library Board Meeting**

Wednesday, March 4, 2026

@ 6:30 pm / Library

### **AGENDA**

1. Additions to the Agenda
  - 1.1 Approval of the Library Agenda
2. Website Proposal and Comparison (PRL website)– Brian Constantine (30 minutes)
3. Changes to Minutes Wednesday, January 28, 2026
  - 3.1 Approval of Minutes
4. Correspondence
  - 4.1 Information:
  - 4.2 Action:
5. Financial
  - 5.1 2026 January Reconciliation
  - 5.2 Cheque Register
  - 5.3 Master Card Records
  - 5.4 2026 Budget vs Actual
  - 5.5 2025 Financial Statement
  - 5.6 Town Council Letter of submission of Financial Statements
  - 5.7 Mature Investment – Motion to renew
  - 5.8 Salary Grid - Revised
6. Library Board Terms
  - 6.1 Joan Schmelke 2026-04-26
  - 6.2 Geralis Enns 2026-04-26
  - 6.3 Brandi Filipchuk 2026-04-26
  - 6.4 Crystal Schening 2026-02-22
  - 6.5 Teresa Cunningham 2026-10-27 (yearly appointed)
  - 6.6 Letter from the Town of Penhold appointment of Alisha Benedict and extended term for Joan Schmelke
  - 6.7 Board Member List and Contact Information
7. Manager's Report
8. Information from the Town of Penhold Councillor Representative
9. Next Meeting Wednesday, March 25 @ 6:30 pm